



# APPLICATION PROCESS for U.S. COMPANIES & BANKS

## Step 1: Determine Eligibility

### FINANCIAL STANDARDS FOR U.S. COMPANIES & BANKS

	INITIAL	ONGOING
<b>PENNY STOCK RULE</b>	<b>Meet one of the three below exemptions:</b>	<b>Meet one of the three below exemptions:</b>
Net Tangible Assets	\$5 million: < Than 3 Years Operations \$2 million: 3+ Years Operations	\$5 million: < Than 3 Years Operations \$2 million: 3+ Years Operations
Revenue	\$6 million average for last 3 years	\$6 million average for last 3 years
Bid	\$5; and one of the below: Net Income: \$500,000 Net Tangible Assets: \$1 million Revenues: \$2 million Total Assets: \$5 million	\$5; and one of the below: Net Income: \$500,000 Net Tangible Assets: \$1 million Revenues: \$2 million Total Assets: \$5 million
<b>SHAREHOLDERS</b>	50 beneficial shareholders each owning at least 100 shares	50 beneficial shareholders each owning at least 100 shares
<b>BID PRICE</b>	\$0.25	\$0.10
<b>MARKET CAPITALIZATION</b>	\$10 million	\$5 million
<b>PUBLIC FLOAT</b>	10%	10%

#### Notes:

- 1) Financial standards must be based on audited financial statements dated within 15 months
- 2) Public Float is defined as total shares outstanding minus shares held by officers, directors, or beneficial owners of more than 10% of the company

## CONTACT US

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## **ADDITIONAL STANDARDS FOR U.S. BANKS**

<b>BID PRICE</b>	\$1.00
<b>TOTAL ASSETS</b>	\$100 million <i>as of the most recent annual period end</i>
<b>STOCKHOLDERS' EQUITY</b>	\$4 million <i>as of the most recent annual period end</i>
<b>CORPORATE BROKER</b>	Appoint a Corporate Broker approved by OTC Markets

### **Step 2: Submit OTCQX U.S. Application and Fee**

Complete the OTCQX U.S. Application using [Gateway](#), the online application portal. The Company will be required to provide background check authorization information for all officers, directors and control persons, a current shareholder list, and a company logo as well as pay the application fee and sign the Issuer Services Agreement prior to submitting the application. For more detailed information, see:

- [OTCQX U.S. Application](#) (via Gateway)
- [Step-by-Step Guide to the OTCQX Application](#)
- [OTCQX Fees](#)
- [Issuer Services Agreement](#) (sample)

### **Step 3: Be Fully Compliant and Current with One of the Following Reporting Standards:**

- Alternative Reporting
  - Post last three annual reports and subsequent quarterly reports through the OTCIQ web portal. Instructions to upload disclosure pursuant to Section 1.6 of the [OTCQX Rules for U.S. Companies](#) will be provided during the application process.
- SEC Reporting
- Bank Reporting
- Regulation A Reporting

### **Step 4: Verify Company Profile via [www.OTCIQ.com](http://www.OTCIQ.com)**

Login credentials and instructions will be provided during application process.

### **Step 5: Submit Annual Fee**

Invoice will be sent by OTC Markets Group

### **Step 6: Final Review**

Subsequent to a final review of all application materials and company disclosure, OTC Markets Group will make a determination of eligibility for OTCQX.

### **Step 7: Company Begins Trading on OTCQX**

OTC Markets Group will work with you to coordinate the first day of trading OTCQX!

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