

March 09, 2017

**Computershare**  
1500 Robert-Bourassa Blvd.,  
7th Floor  
Montreal QC, H3A 3S8  
[www.computershare.com](http://www.computershare.com)

To: All Canadian Securities Regulatory Authorities

**Subject: FOCUS GRAPHITE INC**

Dear Sir/Madam:

We advise of the following with respect to the upcoming Meeting of Security Holders for the subject Issuer:

Meeting Type :	Annual and Special Meeting
Record Date for Notice of Meeting :	April 3, 2017
Record Date for Voting (if applicable) :	April 3, 2017
Beneficial Ownership Determination Date :	April 3, 2017
Meeting Date :	May 15, 2017
Meeting Location (if available) :	Ottawa, ON
Issuer sending proxy related materials directly to NOBO:	Yes
Issuer paying for delivery to OBO:	Yes

**Notice and Access (NAA) Requirements:**

NAA for Beneficial Holders	Yes
NAA for Registered Holders	No

**Voting Security Details:**

Description	CUSIP Number	ISIN
COMMON SHARES	34416E106	CA34416E1060
COMMON 4 MONTH HOLD RESTRICTED	34416E700	CA34416E7000

Sincerely,

**Computershare**  
Agent for **FOCUS GRAPHITE INC**