March 18, 2015



To: All Canadian Securities Regulatory Authorities

Subject: FOCUS GRAPHITE INC.

Dear Sir/Madam:

We advise of the following with respect to the upcoming Meeting of Security Holders for the subject Issuer:

| Meeting Type : | Annual General Meeting |
|--|------------------------|
| Record Date for Notice of Meeting : | March 30, 2015 |
| Record Date for Voting (if applicable) : | March 30, 2015 |
| Beneficial Ownership Determination Date : | March 30, 2015 |
| Meeting Date : | May 01, 2015 |
| Meeting Location (if available) : | Ottawa, On |
| Issuer sending proxy related materials directly to NOBO: | Yes |
| Issuer paying for delivery to OBO: | Yes |
| Notice and Access (NAA) Requirements: | |
| NAA for Beneficial Holders | No |
| NAA for Registered Holders | No |
| Voting Security Details: | |

| Description | CUSIP Number | ISIN |
|---------------|---------------------|--------------|
| COMMON SHARES | 34416E106 | CA34416E1060 |

Sincerely,

Computershare

Agent for FOCUS GRAPHITE INC.