Computershare
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Montreal QC, H3A 3S8
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March 28, 2016

To: All Canadian Securities Regulatory Authorities

Subject: FOCUS GRAPHITE INC

Dear Sir/Madam:

We advise of the following with respect to the upcoming Meeting of Security Holders for the subject Issuer:

Meeting Type :	Annual General and Special Meeting
Record Date for Notice of Meeting :	April 19, 2016
Record Date for Voting (if applicable) :	April 19, 2016
Beneficial Ownership Determination Date :	April 19, 2016
Meeting Date :	May 24, 2016
Meeting Location (if available) :	Ottawa, ON
Issuer sending proxy related materials directly to NOBO:	Yes
Issuer paying for delivery to OBO:	Yes
Notice and Access (NAA) Requirements:	
NAA for Beneficial Holders	No
NAA for Registered Holders	No

Voting Security Details:

Description	CUSIP Number	ISIN
COMMON SHARES	34416E106	CA34416E1060

Sincerely,

Computershare
Agent for **FOCUS GRAPHITE INC**